

Recreation Permits on Public Lands

Course #8300-14

September 11th & 12th, 2017

Billings, Montana

TRAINING ANNOUNCEMENT

The National Training Center is offering the *Recreation Permits on Public Lands* class in Billings, Montana. If you work at all with permits, you will definitely benefit from this course. Below are additional details. You need to register for this training via DOI Learn by August 24, 2017. Please contact Mike Brown m55brown@blm.gov at BLM- NTC concerning any registration questions.

Class Title: Recreation Permits on Public Lands, Course 8300-14.

Dates: September 11th & 12th, 2017

Tentative class hours:

Monday, September 11th (8:00 - 5:00)

Tuesday, September 12th (8:00 – 5:00)

Training Location:

Hilton Garden Inn – Billings
(Treasure State Salon C – Meeting Room)
2465 Grant Road.
Billings, MT 59102

Lodging Location:

Hilton Garden Inn – Billings (406) 655-8800
2465 Grant Road.
Billings, MT 59102

[Hilton Link](#)

Target Audience: Recreation planners, park technicians, and others processing recreation permits and managers/supervisors with significant permit programs in field offices

Scope: This is a refresher covering SRPs from application through compliance, and RUPs from proposal through implementation.

Delivery Method: This class will be held in a traditional classroom setting.

Major Topics: Review regulations, policies and procedures for administering SRPs and other recreation fees. Promote consistency in processing applications, integrating NEPA, implementing cost recovery, monitoring, and managing fee sites. (Tools, tips and examples from successful programs)

Questions on Content: Contact David Ballenger (dballeng@blm.gov)

Supervisor's Approval: You will need to have your supervisor's approval to take this course. Be sure to discuss this training opportunity and commitment of time with them in advance.

Participant Letter: Upon completing the registration process (DOI-Learn), you will receive a participant letter that contains all class logistics.

Registration: You must use DOI Learn to register for this course using the below steps. Contact Mike Brown (m55brown@blm.gov) (602) 906-5605 if you have questions on how to register.

How to Register in DOI Learn:

1. Login www.doi.gov/doilearn. Check your personal profile and ensure you have the correct supervisor/training approver selected.
2. Go to Catalog and search for **"Recreation Permits on Public Lands"**.
3. Click on Details tab to review course description, etc.
4. Click on the Scheduled Class tab for available scheduled classes. Additional class information can be viewed by selecting a class and clicking on View Detail.
5. Select the desired class and click Submit Request. Once the request form is submitted, an email notification is sent to the supervisor telling them they have a training request to approve.
6. Once the request is approved, the Learner will receive a notification email and a second email notification with their appropriate class status (i.e. Enrolled or Waitlisted.)

NTC Contacts

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BLM-NTC

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Local Contact

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